

A Regular Meeting of the Troy Library Board was held Thursday, October 9, 2003 at the Office of the Library Director. Joanne Allen, Chairman, called the meeting to order at 7:30 P.M.

ROLL CALL

PRESENT: Joanne Allen
Lynne Gregory
Nancy Wheeler
Audre Zembrzuski
Steve Zhang, Student Rep.
Brian Stoutenburg, Library Director

ABSENT: Brian Griffen

The Pledge of Allegiance to the Flag was given.

Due to personal commitments, Griffen was unable to attend.

Resolution #LB-2003-10-001

Moved by Gregory
Seconded by Wheeler

RESOLVED, That Brian Griffen's absence be excused

Yes: 4—Allen, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Resolution #LB-2003-10-002

Moved by Wheeler
Seconded by Gregory

RESOLVED, That the Minutes of September 11, 2003 be approved

Yes: 4—Allen, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Reviewed Agenda entries

Resolution #LB-2003-10-003

Moved by Zembrzuski
Seconded by Wheeler

RESOLVED, That the Agenda be approved

Yes: 4—Allen, Gregory, Wheeler, Zembrzusi

No: 0

MOTION CARRIED**REGULAR BUSINESS**

The Behavior Policy was discussed. Stoutenburg will draft a comprehensive new policy that will cover the Library's commitment to providing an atmosphere where people of all ages may come to read, browse, do research, or study; list specific guidelines for prohibited behaviors and the consequences for disruptive behavior; list guidelines for staff while handling problem patrons/situations; unattended children; and theft of library materials. In addition the three issues of drinking, eating and cell phone use in the library will be dealt with specifically through signs throughout the building indicating in a positive tone that drinks will be allowed with covers only, food will be allowed only in designated areas (lobby, café), and cell phones need to be set to vibrate and calls placed or taken in designated areas only (lobby, café).

Allen appointed Gregory to represent the Troy Public Library on the Suburban Library Cooperative Board.

REPORTS & COMMUNICATIONS**Director's report.**

The Birthday Book Club program that was suggested by Gregory is active. A book can be dedicated to a child in honor of their birthday for \$10.00. The annual HAPLR Index library rankings showed that for statistics reported in 2002, the Troy Public Library ranked 40th nationally when compared to libraries of comparative size, and 5th in Michigan of libraries serving populations of 50,000 or more.

Board Member comments.

Wheeler asked about the One Book/One Community program at the Cooperative and why we didn't participate. Stoutenburg will have staff investigate what other Oakland County Libraries are doing and the costs and success of the programs. A seminar on the Patriot Act that was attended by several Board members was very informative. A discussion of our membership in the Suburban Library Cooperative as opposed to The Library Network was held. Staff is in the process of evaluating the benefits of switching now that The Library Network has just purchased the same library automation software as our current cooperative uses.

Friends of the Library.

Allen reported that the Friends Gift Shop is being stocked for the holidays. A Finance Oversight Committee has been appointed.

Monthly Reports (September).

Circulation for the month of September compared with the same time period a year ago showed an increase of 23.4%. There was an increase for the month in Patron visits by

5.4%. Program attendance was down 1.7% for the month. The number of library programs offered was up 1.1% for the month.

Staff Changes.

Promoted: Kathy Hewitt, from Library Assistant to Library Aide

Resigned: Naren Hariharan, Library Page

Gifts. No gifts were received.

Informational Items. October TPL Calendar.

Contacts and Correspondence. 11 written comments from the public were reviewed.

Public Participation. There was no public participation.

The Library Board meeting adjourned at 8:40 P.M.

Joanne Allen
Chair

Brian Stoutenburg
Recording Secretary